

BURGH ^{BY} SANDS

Parish Public Hall

Registered Charity No. 230483

MINUTES OF THE ANNUAL GENERAL MEETING HELD 28th NOVEMBER 2020 at 11am

(Note this was held as a virtual meeting due to the Covid Lockdown restrictions)

Present: Management Committee: Alan George (Chairman); Margaret Hodgson (Treasurer); Pam Bishop (Bookings Secretary), Angela George (Secretary), Brian Bishop, Bev Castle, Terry Cooke.

The Chairman opened the meeting by welcoming everyone and thanking them for their attendance.

1. **Apologies:** Pam Bainbridge, Rev Tudor Boddam-Wetham, Sonia Southern.

2. **Minutes of last meeting**

Minutes of the last AGM, held on 30th November 2019, having been circulated, were agreed, and signed as a correct record.

3. **Treasurer's Report and Accounts to 31st August 2020**

The Treasurer reported on the financial statement and accounts for the year ended 31st August 2020 for which copies were circulated, giving explanations on operating costs and expenditure, grants and donations.

A surplus for the year of £8,310 was recorded although this was due to a Covid Grant of £10,000 having been received, without which the deficit for the year would have been £1,690.

The reasons for the deficit position were discussed including a water leak which had led to an increase in the water charges and 2 years insurance charges due to a timing issue.

It was noted that the Hall has been closed to the public since March due to the Covid Lockdown and has only been utilised by Committee members for meetings and for maintenance and repairs. Despite the closure there are several ongoing costs that cannot be negated including electricity, wi-fi, water, caretaking etc.

Terry reported that following negotiations, the WiFi contract has now been transferred from the previous supplier to BT and this will produce a considerable ongoing saving.

Margaret reported that the current gas and electricity contracts are currently being renegotiated.

4. **Chairman's Report 2020**

Copies of the Chairman's Report for 2020 were circulated and salient points were discussed with those present. The Chairman reported on the unprecedented year that we were still working through but highlighted some of the successes we had achieved prior to the enforced closedown, including several regular and one-off events.

Sincere thanks were given to all the Committee members and other volunteers whose continued support enables the Hall to function well. As always further volunteers are sought and welcome.

5. Resignation

The 4 elected officers formally resigned their positions.

6. Election of Officers

The Chairman asked for nominations for the 4 elected posts. There were no new nominations forthcoming and the four previous post holders were nominated from the floor and indicated their willingness to stand for another year as follows:

- Chairman – Alan George
- Treasurer - Margaret Hodgson
- Secretary – Angela George
- Bookings Secretary – Pam Bishop

Alan expressed his appreciation for the hard work of the Committee during the previous year. The other active members of the Committee would remain as Brian Bishop, Bev Castle, Terry Cooke, and Pam Bainbridge.

The Rev Tudor Boddam-Wetham and Sonia Southern would remain Ex –Officio member in accordance with the Constitution.

7. Any Other Business

Several other issues were discussed including:

- Lockdown restrictions and potential to re-open for a limited number of activities and a celebration when things returned to ‘normal’.
- Pam reported that there is a potential wedding and the elections in May 2021
- Angela reported that there was a potentially a further Covid grant application to be made and was awaiting details.
- Terry reported that fluorescent lighting was becoming obsolete and the issue would need to be addressed in the coming years.
- There have been several maintenance and repair issues and committee members have been keeping on top of those with regular inspections of the Hall during closure.

These issues will be discussed further at the next ordinary meeting of the Committee - date to be arranged.

Signed.....

Date.....

Chairman: Alan George