

BURGH ^{BY} SANDS

Parish Public Hall

Registered Charity No. 230483

MINUTES OF THE ANNUAL GENERAL MEETING HELD 30th NOVEMBER 2019 at 11am

Present: Management Committee: Alan George (Chairman); Margaret Hodgson (Treasurer); Pam Bishop (Bookings Secretary), Angela George (Secretary), Brian Bishop, Bev Castle, Pam Bainbridge, Terry Cooke.

Others: Janet Collins and Marina Graham

The Chairman opened the meeting by welcoming everyone and thanking them for their attendance.

1. **Apologies:** Rev Tudor Boddam-Wetham, Sonia Southern.

2. **Minutes of last meeting**

Minutes of the last AGM, held on 3rd November 2018, having been circulated, were agreed and signed as a correct record.

3. **Treasurer's Report 2019**

The Treasurer reported on the financial statement and accounts for the year ended 31st August 2019 for which copies were circulated, giving explanations on operating costs and expenditure, grants and donations. A surplus for the year of £496 was recorded although it was noted that the insurance cost had not met the cut off deadline for the accounts preparation and so this along with some additional income that had not been included would reduce the surplus to an almost breakeven position for the year. **Margaret**

The cost of the WiFi contract was discussed and it was concluded that there were few options available to make further savings on this contract, and that although it was expensive, the overall benefit to the Hall was considered to be worthwhile. This would be kept under review
Terry

A member raised the issue of Gift Aid and it was agreed that this would be investigated. **Angela**

4. **Chairman's Report 2019**

Copies of the Chairman's Report for 2019 were circulated and salient points were discussed with those present. In particular the Chairman reported on the continued development of the website and Facebook page. The Events 'team' which was set up last year continues to be successful in booking and facilitating a wide range of events which has contributed considerably to the running costs of the Hall. The Film Night continues to be successful and is benefiting from the new and bigger screen which has improved the experience – this was largely funded from Grants from the Parish and County Councils. The support for the Book Drop from the County Council had ended in July as part of a wider programme of cuts from the County Council, however we have continued with a weekly Saturday Library in conjunction with the Café, based on donations of books. Ways of increasing participation in the Hall further were discussed.

Thanks were given to all the Committee members and other volunteers whose continued support enables the Hall to function well. Further volunteers were being sought and were always welcome. Both Janet and Marina stated that they were willing to contribute towards the work of the Hall where they could.

5. Resignation

The 4 elected officers formally resigned their positions.

It was also noted that Mike Hairsine had resigned from the Committee during the year.

6. Election of Officers

The Chairman asked for nominations for the 4 elected posts. There were no new nominations forthcoming and the four previous post holders were nominated from the floor and indicated their willingness to stand for another year as follows:

Chairman – Alan George

Treasurer - Margaret Hodgson

Secretary – Angela George

Bookings Secretary – Pam Bishop

Alan expressed his appreciation for the hard work of the Committee during the previous year. The other active members of the Committee would remain as Brian Bishop, Bev Castle, Terry Cooke, and Pam Bainbridge.

Marina Graham also indicated her willingness to formally be part of the Management Committee and following explanation of the legal obligations on Committee Trustees, this was agreed. The Constitution / minutes of meetings etc would be put onto the website so that they were easily accessible in future. **Angela / Terry**

The Rev Tudor Boddam-Wetham and Sonia Southern would remain Ex –Officio member in accordance with the Constitution.

7. Any Other Business

Several other issues were discussed including:

- Storage / Football Table **Terry**
- Members highlighted several events that were being organised **Bev / Pam / Margaret**
- Chairs – Grant application to be made **Angela**
- Hearing Loop improvements **Terry / Margaret**
- Children’s activities / spring party. Grant to be applied for **Pam / Angela**
- Additional Green Bin **Pam / Marina**

These issues will be discussed further at the next ordinary meeting of the Committee - date to be arranged in March.

Signed.....

Date.....

Chairman: Alan George