

# BURGH <sup>BY</sup> SANDS

## Parish Public Hall

Registered Charity No. 230483

### MINUTES OF THE ANNUAL GENERAL MEETING HELD 3<sup>rd</sup> NOVEMBER 2018 at 11am

**Present:** Alan George (Chairman); Margaret Hodgson (Treasurer); Pam Bishop (Bookings Secretary), Angela George (Secretary), Brian Bishop, Bev Castle, Mike Hairsine, Pam Bainbridge, Terry Cook.

The Chairman opened the meeting by welcoming everyone and thanking them for their attendance.

1. **Apologies:** Rev Tudor Boddam-Wetham, Sonia Southern.

2. **Minutes of last meeting**

Minutes of the last meeting, held on 21<sup>st</sup> October 2017, having been circulated were agreed and signed as a correct record.

3. **Treasurer's Report 2018**

The Treasurer reported on the financial statement and accounts for the year ended 31st August 2018 for which copies were circulated, giving explanations on operating costs and expenditure, grants and donations. A deficit for the year of £822 was recorded principally as a result of a reduction in the Hall Lettings income. The Committee did not consider there to have been a significant reduction in Lettings - although the Arts Club had ceased, we had gained Circle Dancing. The Treasurer reported that the likely explanation for this were some banking's relating to August that had not been banked until September and will investigate further and report back. **Margaret**

The cost of the Insurance contract had been renegotiated during the year and this had achieved a significant saving. The WiFi contract has been renegotiated and the price has been held at previous levels. The electricity contract is due to be renegotiated. **Margaret**

The Committee noted that prices for Hall Hire had not been raised for many years, and were now amongst the cheapest hire rates in the area. Although the Committee did not wish to discourage regular users of the Hall with higher prices, it was agreed that one off events / parties etc could pay higher charges to cover the cost of heating / cleaning etc and this and the new charges were agreed. **Pam to implement**

4. **Chairman's Report 2018**

Copies of the Chairman's Report for 2018 were circulated and salient points were discussed with those present. In particular the Chairman reported on the development of the website and

introduction of a Facebook page. The Events Team which was set up last year continues to be successful in booking and facilitating a wide range of events which has contributed considerable to the running costs of the Hall. The Film Night continues to be successful and will benefit from a new and bigger screen which will improve the experience – this has largely been funded from Grants from the Parish and County Councils. The Library and Cafe both continue to be successful in community participation and generate funds towards the running of the Village Hall. Ways of increasing participation further were discussed. A new Dancercise class will start shortly and it was agreed that the Hall would be opened on New Year’s Eve.

Thanks were given to all the Committee members and other volunteers whose continued support enables the Hall to function well. Further volunteers were being sought and were always welcome.

**5. Resignation**

The 4 elected officers formally resigned their positions.

It was also noted that Wendy and Nigel Lewthwaite were resigning from the Committee for personal reasons.

**6. Election of Officers**

The Chairman asked for nominations for the 4 elected posts. There were no new nominations forthcoming and the four previous post holders were nominated from the floor and indicated their willingness to stand for another year as follows:

Chairman – Alan George

Treasurer - Margaret Hodgson

Secretary – Angela George

Bookings Secretary – Pam Bishop

Alan expressed his appreciation for the hard work of the Committee during the previous year. The other active members of the Committee would remain as Brian Bishop, Mike Hairsine, Bev Castle, Terry Cooke, and Pam Bainbridge.

The Rev Tudor Boddam-Wetham and Sonia Southern would remain Ex –Officio members.

**7. Any Other Business**

Pam suggested that a mobile phone would be useful for bookings because then the phone could be passed on when she was away on holiday. This was agreed.

**Signed**.....

**Date**.....

Chairman: Alan George