

# BURGH<sup>BY</sup>SANDS

## Parish Public Hall

Registered Charity No. 230483

### MINUTES OF THE ANNUAL GENERAL MEETING HELD 10th NOVEMBER 2021 at 7pm

**Present:** Management Committee: Alan George (Chairman); Margaret Hodgson (Treasurer); Pam Bishop (Bookings Secretary), Angela George (Secretary), Bev Castle, Terry Cooke.

**Also:** Steff Hazelhurst, Viv Sealby

The Chairman opened the meeting by welcoming everyone and thanking them for their attendance.

1. **Apologies:** Brian Bishop, Rev Tudor Boddam-Wetham, Sonia Southern.

2. **Minutes of last meeting**

Minutes of the last AGM, held on 20<sup>th</sup> November 2020, having been circulated, were agreed, and signed as a correct record.

3. **Treasurer's Report and Accounts to 31<sup>st</sup> August 2021**

The Treasurer reported on the financial statement and accounts for the year ended 31st August 2021 which have now been audited and for which copies were circulated, giving explanations on operating costs and expenditure, grants, and donations.

A surplus for the year of £3,991 was recorded. The surplus would not have been possible without the receipt of Covid Grants of £18,803 having been received, which had allowed some capital expenditure to take place totalling £11,423 and without which the Hall would have made a significant deficit due to the loss of income from closure of the Hall. Despite the closure there are several ongoing costs that cannot be negated including electricity, wi-fi, water, caretaking etc.

**Action – Angela to submit the Charity Commission return**

It was noted that the Hall has been closed to the public since March 2020 due to the Covid but had reopened fully on 24<sup>th</sup> July 2021 and rental income from user groups is now starting to be received.

4. **Chairman's Report 2021**

Copies of the Chairman's Report for 2021 were circulated and salient points were discussed with those present. The Chairman reported on the unprecedented year that we were still working through but highlighted some of the successes we had achieved prior to the enforced closedown, including several regular and one-off events.

Sincere thanks were given to all the Committee members and other volunteers whose continued support enables the Hall to function well. As always further volunteers are sought and welcome.

**5. Resignation**

The 4 elected officers formally resigned their positions.

**6. Election of Officers**

The Chairman asked for nominations for the 4 elected posts. There were no new nominations forthcoming, and the four previous post holders were nominated from the floor and indicated their willingness to stand for another year as follows:

- Chairman – Alan George
- Treasurer - Margaret Hodgson
- Secretary – Angela George
- Bookings Secretary – Pam Bishop

Alan expressed his appreciation for the hard work of the Committee during the previous year. The other active members of the Committee would remain as Brian Bishop, Bev Castle, Terry Cooke, and Pam Bainbridge. In addition, Steff Hazelhurst indicated her willingness to join the Committee, and this was unanimously agreed by those present.

The Rev Tudor Boddam-Wetham and Sonia Southern would remain Ex –Officio member in accordance with the Constitution.

**Action – Angela to update the Charity Commission website.**

**7. Possible Events**

Several possibilities for future events at the Hall were discussed (subject to any further Covid restrictions) including:

- Christmas / New Year’s Eve
- Hadrian’s Wall 1900 events (5<sup>th</sup> and 6<sup>th</sup> March)
- Queens Platinum Jubilee (2<sup>nd</sup> to 5<sup>th</sup> June)

These issues will be discussed further at the next ordinary meeting of the Committee - date to be arranged.

**Signed**.....

**Date**.....

Chairman: Alan George