

BURGH-BY-SANDS PARISH HALL

HIRE AGREEMENT

This hire agreement dated is made between the Burgh-by-Sands Parish Hall Management Committee (Party 1) and the Hirer (Party 2).

Agreed as follows:

1. In consideration of the hire fee specified in clause 1.8, Party 1 agrees to permit Party 2 to use the parts of the premises described in clause 1.4 for the purpose described in clause 1.5 for the period(s) described in clause 1.1. The answers to the questions in clauses 1.6 and 1.7 also form part of the terms of this agreement.

1.1 Date & Time Required:

Day: Date:

Time from: Time to:

For repeat bookings, please specify above the **first** date your hire is required, and then indicate below the repeat frequency, e.g. weekly, monthly, every 2nd Thursday

Repeat Frequency: End Date or Indefinite:

Please note that:

- 1.1.1 The times above must include preparation time before, and cleaning time after your event.
- 1.1.2 If the hire period extends beyond 11pm, the Hirer will need to obtain a Temporary Event Licence from the Local Authority on payment of the appropriate fee. A copy of this licence must be provided to the Booking Secretary.
- 1.1.3 The Hall must be vacated by midnight at the latest. The only exception shall be New Year's Eve when the vacation time can be extended to 12.30am.

1.2 Party 1

1.2.1 Registered Charity No: 230483

1.2.2 Authorised Representative: Robin Pearson,
1, Southfield,
Burgh-by-Sands,
Carlisle,
Cumbria,
CA5 6BT

1.2.3 Parish Hall Contact Number: 07593 038551

1.3 Party 2

1.3.1 Name (if individual) (must be 18 years or older)

1.3.2 Organisation/Club (if applicable)

1.3.3 Name of Authorised Representative (must be 18 years or older)

1.3.4 Address

1.3.5 Contact Tel No

BURGH-BY-SANDS PARISH HALL

1.4 Premises

Please indicate if you require: (Please delete what is not required)

Whole Building / Main Hall / Solway Room / Margaret Brown Room / Storage of Equipment

1.5 Purpose of Hiring:

(Please delete what is not appropriate)

Commercial / Private / Public / Club – and brief description

1.6 Music

Will your event include music?

YES / NO

1.7 Alcohol

1.7.1 Is alcohol to be provided at your event? YES / NO

1.7.2 Will alcohol be for sale? YES / NO

If you answer YES to 1.7.2 you will need to obtain a licence to sell alcohol from the Local Authority on payment of the appropriate fee and following permission from the Parish Hall Management Committee (See Standard Condition 1.3). A copy of the licence must be provided to the Booking Secretary.

1.8 Hiring Fees

£.....

Cash Deposit*

£.....

- 2 It is hereby agreed that the Standard Conditions of Hire together with any Special Conditions of Hire attached hereto shall form part of the Hiring Agreement unless specifically excluded.
- 3 The Hirer agrees to be present (or by its authorised representative, if appropriate) during the hiring and to ensure that the Standard Conditions of Hire are met, an understanding of which the Hirer acknowledges. The Hirer should note that there is **NO** public telephone on the premises of the Hall. If the Emergency Services are needed, our postcode is **CA5 6AL** and our 'What3Words' location is **butter.sprains.patting**.
- 4 None of the provisions of this Agreement are intended to or will operate to confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999 on a person who is not named as a party to this Agreement.

AS WITNESS the hands of the parties hereto:

Signed by the authorised representative named in clause 1.2 of the Hire Agreement on behalf of Party 1.

Date

Signed

Signed by Party 2, or where appropriate, by the authorised representative of Party 2 named in clause 1.3 of the Hire Agreement on behalf of Party 2.

Date

Signed

* Any cash deposit paid prior to the event by Party 2 to Party 1, who within 28 days of the termination of the period of hire will repay such deposit to Party 2 less sums incurred by Party 1 for cleaning, rectifying or replacing any fixtures, fittings, furniture or equipment removed without authority from the premises and in rectifying any damage caused to the premises and/or contents thereof during the period of the hiring as a result of the hiring.