

Burgh by Sands Parish Public Hall
Management Committee Meeting, Minutes
Tuesday 28th April, at 7.30pm at Burgh Parish Hall. (v3).

Present: Nick Waterfield (Chair), Viv Stonebridge (Secretary), Margaret Hodgson (Treasurer), Liz Parkinson, Steff Hazlehurst, Geoff Swift, Robin Pearson, Jane Orgee.

- 1. Apologies for Absence:** Sarah Robson, Ben Ettridge.
- 2. Minutes from the Previous Meeting:** Agreed and signed by Nick.
- 3. B Fest 18th July, 2026. Discussion with Jackie Ghey, Festival Organiser.**

Jackie kindly outlined some current limitations and constraints on this year's organisation of the event and stated that the intention is for B Fest to be at Burgh by Sands on the Village Green and Beaumont (Village Hall site) on alternate years from this year. Next year it will be sited at Beaumont and so on.

Jackie has liaised with Bryony Kirk (who is also known by some Committee Members and that will aid further communications and arrangements).

The Committee agree that they will provide teas and coffees and afternoon tea bakes. Beaumont will provide cold drinks, sweets etc.

Jackie will confirm that she has sourced a marquee – in due course. A fridge was noted as being very useful last year and another one or cool box will be sourced this year. Arrangements to be confirmed when possible.

Jackie is in the process of confirming performers for the Music Tent - as last year. Jackie left the Meeting after being warmly thanked for attending to brief us and discuss potential arrangements.
- 4. Financial Update:** Steff stated she would provide analysis of finances when she was in receipt of the appropriate information.
- 5. Recent Hall Events:**
 - 5.1. Flanders and Swan 7.3.26.** This was a very successful event and well received by those attending.
 - 5.2. Village Hall's Week w/c 16.3.26.** This Item to be added to the 'Creative Thinking', meeting on 19th May.
 - 5.3. Gardening Club 19.3.26.** Liz reported that it had been a good meeting.

5.4. Canal and Railway Talk. Geoff Swift .17.4.26. This had been an exceptionally successful event and much appreciated by the large audience, attending. Geoff was warmly thanked for all his preparation and very interesting, informative presentation. He was invited to return.

6. Future Events: Calendar and Planning.

6.1. Beaumont Hall. Building Update. The Hall is due to open in May.

6.2. The 'Cycling Through China', talk will take place in Burgh Parish Hall on Saturday 16th May.

6.3. Arts out West. Decision on the Autumn Season Choice. Nick had sent out the link via email to all but it was felt further time was needed for all to put forward their choices. Nick requested that all would send their decisions to him by 10pm on Monday 4th May – for him to forward the decision by the deadline, given.

6.4. Parochial Church Meeting Wed 27th May at 7.00pm. Nick and Liz volunteered to set up the TV for the meeting.

6.5. Liz proposed available Committee Members meet for a, 'Creative Thinking', discussion re. the Autumn events format. It was agreed to meet at Robin's house on Tuesday 19th May at 7.30pm – with refreshments.

7. Hall Website Updates and Development:

7.1. Website:

- Geoff went to the re-start of the Art Group that Mare had run, now named, 'Community Art Group' and has updated the website with their details.
- Following Steff's request, the Constitution has been uploaded to the website.

7.2. Website:

- **IT Kit:**
 - BT Broadband charges have risen £3 per month.

8. Hall Hire Update: It was agreed that this Item need not be automatically on future Agenda.

8.1. Robin reported that Hall heating would be much reduced to the minimum setting from 1st May to the end of September. The Hall is well-used overall.

8.2. Nick asked if heating bills were as expected/acceptable? Margaret reported that she was awaiting SSC Energy's £400.00 refund, which is expected. Margaret stated that the Hall is now with EDF on a Fixed (3 year) Contract. There followed conversation regarding temperatures and thermostat settings. Steff stated she will show comparative figures when the next accounts are compiled.

9. Hall Maintenance and Development.

9.1. Geoff noted that a resident of Burgh had remarked that there is not an A-Frame board for the Saturday Café at West End and that if one was provided, he would put it out, as required, to be of assistance. A discussion followed with Steff and Geoff agreeing meet to move forward with facilitating new/repared boards as necessary. They will also consider creating/ sourcing generic signs – for eg, Talks, Music Nights, Quizzes. Steff to contact Geoff to arrange.

9.2. The Boiler is to be serviced by Stewart (G&S Services) on Wednesday 29th April.

10. Hall Compliance:

10.1. The Fire Alarm Rota is to be re-issued by Viv asap to aid the smooth running of the required checks.

11. Dates for Future Management Committee Meetings.

- Tuesday 19th May 'Creative Thinking' Meeting at Robin's House at 7.30pm
- Tuesday 30th June at 7.30pm in the Hall
- Tuesday 29th September at 7.30 in the Hall
- Thursday 19th November AGM and Ordinary Committee Meeting at 7.30 in the Hall.

12. A.O.B.

- 12.1.** Robin handed over (for safe keeping) her Quiz to be used on the Music and Quiz Night event and was warmly thanked for all her organisation and work towards the night's success. Committee Members discussed the preparation and Hall set-up - to begin at 2.00pm.
- 12.2.** Nick and Liz, proposed that Joseph Waterfield could offer a talk on Boswell and Johnson touring Scotland and the Committee agreed that would be welcome.
- 12.3.** Nick proposed a talk by Mark Graham on the Hadrian's Wall Archaeology project at Drumburgh – which was agreed as another popular topic.
- 12.4.** There followed a discussion regarding using Eventbrite ticket website for future Hall events. Nick and Geoff suggested benefits for the Hall and potential audiences/ participants. Jane raised the issue of those not on-line – who may be obstructed from getting tickets if none were available at the door. The issue will need further discussion time. It was agreed to have a trial for the Sound Bath on 5th July to facilitate further discussion.
- 12.5.** Geoff enquired what was the amount donated by V. McDonald for family history research. Margaret was not able to see that any donation had been made. It may be necessary to re-visit this issue.

Meeting Ended.